



MAXIMIZE YOUR SECURITY DEPOSIT REFUND

By returning your home both clean and in good repair is the best way to ensure you receive the most money back possible. Any and all repairs, repainting, trash removal, cleaning and any other expenses required to restore your home to its condition prior to your tenancy will be deducted from your security deposit. If additional money is needed above the above the security deposit, the tenant will be billed. The following checklist is to help you understand what is expected upon moving out of your property:

GENERAL (EVERY ROOM)

- Remove ALL personal belongings, trash and debris completely
- Check/replace batteries in smoke detectors
- Clean walls of dirt and marks – if necessary, repaint in same color
- Dust all shelving and remove any cobwebs throughout home
- Clean the baseboards & door moldings
- Wash all accessible windows, wipe down windowsills and clean out window tracks
- Clean all blinds
- Replace any missing or burned out light bulbs (including inside the oven, refrigerator and closets)
- Dust light fixtures and clean the glass portions
- Clean all ceiling fan blades & motor housing
- Clean inside all closet including floors, shelves, doors, etc
- Sweep and mop all hard surface floors (tile, linoleum, hardwoods, etc)
- Thoroughly vacuum all carpeted areas. If carpets are soiled, they need to be professionally cleaned.

KITCHEN

- Clean refrigerator, stove, dishwasher and microwave inside and out (replace drip pans if necessary)
- Remember to clean floor beneath stove and refrigerator
- Wipe out all cabinets & drawers. Clean all cabinet exteriors, doors and drawer fronts
- Thoroughly clean all countertops and sinks



BATHROOMS

- Clean vanity top, face and the inside of drawers and under the sink
- Remove soap scum and stains from tub, shower, sink and all fixtures
- Thoroughly clean toilet inside and out, remove stains if present
- Clean all glass (e.g., shower door(s), mirror(s), etc)

EXTERIOR

- Pick up any trash or debris throughout yard, at the curb or at the woodline
- Mow lawn and remove weeds from flowerbeds
- Sweep or blow off all sidewalks and the driveway
- If applicable, empty shed and sweep out

MISCELLANEOUS

- Sweep out or vacuum all storage areas, garages and/or basement
- Check/replace batteries in smoke detectors
- Replace the A/C filter and clean the intake vent
- Clean out any fireplaces

While we have tried to be comprehensive with this list, it is not all-inclusive. Your property may have unique features that need to also be addressed and we encourage you to use your own common sense to identify anything that we may have missed here. We hope that this checklist is helpful and that you have a very easy move.